



OFFICE OF THE CLERK AND RECORDER  
DEKALB COUNTY, ILLINOIS

**Tasha Sims**  
County Clerk & Recorder

110 East Sycamore Street  
Sycamore, Illinois 60178

815.895.7147 | office  
815.895.7148 | facsimile  
dekalbcountyclerkil.gov

August 2023

## **Petition Packet Instructions**

During the circulation period, if you have any questions or need help, please don't hesitate to contact the Elections' staff. They are available to help in anyway they can prior to the filing period.

815-895-7147

The required forms needed for filing are in this packet and are PDF fillable forms. The Elections' Office staff ask you to utilize our forms; the information is easier to read when typed and will ensure less mistakes when entering data for the ballot setup.

Please read through the entire document before you begin your data entry.

All forms are built around a "full term" for an office. If you are running for an unexpired term, you must make sure that all the appropriate areas are completed with that information.

The heading of the nomination petition pages must include information relative to the election, the candidate, the office, political party, and the candidate's place of residence. The headings on any particular page must be completed prior to circulation of that petition and the heading on each sheet shall be the same.

Only 1 circulator may circulate a petition and must witness all signatures placed upon the petition.

Each candidate must complete and file a Statement of Candidacy. The form of the candidate's name, as printed and signed, should match the name as printed on the petition. The address of the candidate, office sought, party designation, and qualifying statements should also match the information printed on the petition.

Standard procedure is to have the candidate's name spelled the same throughout all the required forms.

A check off sheet is included in the packet; it is suggested that you utilize this form before you file your Petition Packet to ensure that you have completed all necessary forms before you come to the office to file.

*Please note: Once the petition packet has been filed it cannot be modified, altered or added to in any way; with one exception, the Statement of Economic Interests receipt may be filed and added to the packet by the close of petition filing.*



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**COUNTY-WIDE ESTABLISHED PARTY CANDIDATE  
PETITION FILING CHECKLIST FOR THE MARCH 19, 2024  
GENERAL PRIMAY ELECTION**

**Required Forms:**

\_\_\_\_\_ **Statement of Candidacy (P-1)**

(The information that appears in the "Name" section on the form will be the one used on the ballot.)

\_\_\_\_\_ **Petition(s) (P-10)** (including the required number of signatures and pages numbered consecutively start with the number "1" at the bottom of the page.)

\_\_\_\_\_ **Statement of Economic Interests Receipt** (must be turned in by the end of the filing period.)

**Optional Forms:**

\_\_\_\_\_ **Loyalty Oath (P-1C)**

\_\_\_\_\_ **Code of Fair Campaign Practices Statement**

**1<sup>st</sup> Day to Circulate Petitions is: September 5, 2023**

**Filing Period:**

**1st Day to File: Nov. 27, 2023 at 8:30a**

**Last Day to File: Dec. 4, 2023 at 5:00p**

**Notarized Petition Packets must be filed with the Elections' Office of the  
DeKalb County Clerk & Recorder located at:**

**110 E Sycamore Street, Sycamore (DeKalb County Administration Building)  
1<sup>st</sup> Day of filing will take place in Conference Room East, and in the Elections'  
office thereafter.**

## STATEMENT OF CANDIDACY

<b>NAME:</b>		<b>OFFICE:</b>	
		<b>TERM:</b>	
<b>ADDRESS:</b>		<b>DISTRICT:</b>	
<b>CITY</b>	<b>ZIP CODE</b>	<b>PARTY:</b>	

**Telephone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

If required pursuant to 10 ILCS 5/7-10.2, 8-8.1 or 10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS \_\_\_\_\_ UNTIL NAME CHANGED ON \_\_\_\_\_  
(List all names during last 3 years) (List date of each name change)

STATE OF ILLINOIS     )  
                                  )  
County of DeKalb     )     SS.

I, \_\_\_\_\_ (Name of Candidate) being first duly sworn (or affirmed), say that I reside at \_\_\_\_\_, in the City, Village, Unincorporated Area of \_\_\_\_\_ (if unincorporated, list municipality that provides postal service) Zip Code \_\_\_\_\_, in the County of DeKalb, State of Illinois; that I am a qualified voter therein and am a qualified Primary voter of the \_\_\_\_\_ Party; that I am a candidate for Nomination/Election to the office of \_\_\_\_\_ in the \_\_\_\_\_ District, to be voted upon at the primary election to be held on March 19, 2024 and that I am legally qualified (including being the holder of any license that may be an eligibility requirement for the office to which I seek the nomination) to hold such office and that I have filed (or I will file before the close of the petition filing period) a Statement of Economic Interests as required by the Illinois Governmental Ethics Act and I hereby request that my name be printed upon the official \_\_\_\_\_ (Name of Party) Primary ballot for Nomination/Election for such office.

\_\_\_\_\_  
(Signature of Candidate)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me, on \_\_\_\_\_.  
(Name of Candidate) (Date)

(SEAL)

\_\_\_\_\_  
(Notary Public's Signature)

# GENERAL PRIMARY PETITION

We, the undersigned, members and qualified primary electors affiliated with the \_\_\_\_\_ Party and in the County of DeKalb, State of Illinois, do hereby petition that the following named person or persons shall be a candidate(s) of the \_\_\_\_\_ Party for the nomination/election for the office or offices hereinafter specified to be voted for at the Primary Election to be held on March 19, 2024 .  
(Date of election)

<b>NAME:</b>	<b>OFFICE:</b>   <b>A Full Term is sought, unless an unexpired term is stated here: _____ year unexpired term</b>
<b>ADDRESS:</b>	

If required pursuant to 10 ILCS 5/7-10.2, 8-8.1 or 10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS \_\_\_\_\_ UNTIL NAME CHANGED ON \_\_\_\_\_  
(List all names during last 3 years) (List date of each name change)

NAME (VOTER'S SIGNATURE)	VOTER'S PRINTED NAME (optional)	STREET ADDRESS OR RR NUMBER	CITY, TOWN OR VILLAGE	COUNTY
1.			,IL	
2.			,IL	
3.			,IL	
4.			,IL	
5.			,IL	
6.			,IL	
7.			,IL	
8.			,IL	
9.			,IL	
10.			,IL	

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) SS.

I, \_\_\_\_\_ (Circulator's Name) do hereby certify that I reside at \_\_\_\_\_, in the City/Village/Unincorporated Area of \_\_\_\_\_ (if unincorporated, list municipality that provides postal service) (Zip Code) \_\_\_\_\_, County of \_\_\_\_\_, State of \_\_\_\_\_ that I am 18 years of age or older (or 17 years of age and qualified to vote in Illinois), that I am a citizen of the United States, and that the signatures on this sheet were signed in my presence, not more than 90 days preceding the last day for filing of the petitions and are genuine and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition qualified voters of the \_\_\_\_\_ Party in the political division in which the candidates is seeking nomination/elective office, and that their respective residences are correctly stated, as above set forth.

\_\_\_\_\_  
(Circulator's Signature)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me, on \_\_\_\_\_  
(Name of Circulator) (Insert month, day, year)

(SEAL)

\_\_\_\_\_  
(Notary Public's Signature)

SHEET NO. \_\_\_\_\_

**L O Y A L T Y   O A T H**  
**(OPTIONAL)**

United States of America                    )  
  )  
State of Illinois                            )       SS.

I, \_\_\_\_\_, do swear (or affirm) that I am a citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

\_\_\_\_\_  
(Signature of Candidate)

Signed and sworn to (or affirmed) by \_\_\_\_\_ before me,  
(Name of Candidate)

on \_\_\_\_\_.  
(Date)

\_\_\_\_\_  
(Notary Public's Signature)

(SEAL)



## **STATE BOARD OF ELECTIONS STATE OF ILLINOIS**

### **ARTICLE 29B FAIR CAMPAIGN PRACTICES ACT**

**10 ILCS 5/29B-5. Purpose.** The Legislature hereby declares that the purpose of this Article is to encourage every candidate for public office in this State to subscribe to the Code of Fair Campaign Practices. It is the intent of the Legislature that every candidate for public office in this State who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty and fair play in order to encourage healthy competition and open discussion of issues and candidate qualifications and discourage practices that cloud issues or unfairly attack opponent. (Source: P.A. 86-873.)

**10 ILCS 5/29B-10. Code of Fair Campaign Practices.** At the time a political committee, as defined in Article 9, files its statement of organization, the State Board of Elections, in the case of a state political committee or a political committee acting as both a state political committee and a local political committee, or the county clerk, in the case of a local political committee, shall give the political committee a blank form of the Code of Fair Campaign Practices and a copy of the provisions of this Article. The State Board of Elections or county clerk shall inform each political committee that subscription to the Code is voluntary. The text of the code shall read:

## **CODE OF FAIR CAMPAIGN PRACTICES**

There are basic principles of decency, honesty, and fair play that every candidate for public office in the State of Illinois has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

### **THEREFORE:**

- (1) I will conduct my campaign openly and publicly, and limit attacks on my opponent to legitimate challenges to his record.**
- (2) I will not use or permit the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his personal or family life.**
- (3) I will not use or permit any appeal to negative prejudice based on race, sex, sexual orientation, religion or national origin.**
- (4) I will not use campaign material of any sort that misrepresents, distorts, or otherwise falsifies the facts, nor will I use malicious or unfounded accusations that aim at creating or exploiting doubts, without justification, as to the personal integrity or patriotism of my opposition.**
- (5) I will not undertake or condone any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections or that hampers or prevents the full and free expression of the will of the voters.**
- (6) I will defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.**
- (7) I will immediately and publicly repudiate methods and tactics that may come from others that I have pledged not to use or condone. I shall take firm action against any subordinate who violates any provision of this Code or the laws governing elections.**

I, the undersigned, candidate for election to public office in the State of Illinois or chairman of a political committee in support of or opposition to a question of public policy, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Office Sought

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Date of Election

\_\_\_\_\_  
Name of Political Committee



TASHA SIMS

OFFICE OF THE DEKALB  
COUNTY CLERK & RECORDER

## **SIGNATURE REQUIREMENTS AND FILING DATES**

### ***GENERAL PRIMARY – MARCH 19, 2024***

*First day to circulate Primary Petitions: **September 5, 2023***

*The filing period for Primary Petitions: **November 27 – December 4, 2023***

*(For established political parties)*

All petitions must be filed in the office of the County Clerk no later than 5:00 P.M. on Monday, December 4, 2023. Attached to the petition should be a Statement of Candidacy signed by the candidate and notarized. Additionally, a receipt for the Economic Interest Statement must be filed with the petition by the end of the filing period. (Exception – Precinct Committeemen are not required to file an Economic Interest Statement.)

*Signature Requirements: **County Wide Candidates***

**Democrat – 124 (Minimum)**

**Republican – 135 (Minimum)**

(For all offices, petitions must be signed by at least .5% (.005) of the votes cast for any candidate of the party who received the highest number of votes in the county at the last General Election (November 8, 2022). The party candidate with the highest vote in the county could be any Federal, State, or County Candidate.

[10ILCS 5/7-10 (c)]

**Democrat – Amanda Christensen –  $24,732 \times .005 = 123.66$  --- 124 signatures**

**Republican – Andy Sullivan –  $26,907 \times .005 = 134.535$  --- 135 signatures**

*Signature Requirements – **County Board Candidates***

**Democrat and Republican – 25 Minimum**

(For offices elected by District, petitions must be signed by at least .5% (.005) of the qualified electors of the party in the entire county who cast votes at the last preceding General Election (November 8, 2022) divided by the number of County Board districts, but in no event shall the number of signatures be less than 25.

[10 ILCS 5/7 – 10 (c)]

*Signature Requirements – **Precinct Committee Persons***

**Democrat and Republican – 10 Minimum**

(A minimum of 10 signatures of primary electors of the party for the precinct. [10 ILCS 5/7 – 10 (i)]